Ka ‘Umeke Kāʻeo Governing Board Minutes

1. Meeting Opening

1.1 Call to Order:

The Governing Board meeting for Ka ‘Umeke Kāʻeo Public Charter School was called to order at 5:10 P.M. on August 28, 2026, at Hale Lamalama, 113 Kuawa Street, Hilo, Hawaiʻi and via zoom.

1.2 Attendance:

Board members present included: Puakailima Naipo (Chair), Laura Acasio, Kaʻaka Swain (Zoom), Kelly Osorio (Zoom), Ipo Kahele, Stephanie Olso-Moore. Also present were Nohea Nahale-a Poʻokumu (Non-voting member) and Louisa Lee Director of Operations as Board Support.

1.3 Approval of Agenda:

Gov Agenda 8-28-26 L. Lee requested a motion to amend the budget to include Executive Session during budget approval to discuss individual salaries. K. Swain *moved, L. Naipo second* **APPROVED.**

Motion to approve the Agenda with the amendment K. Swain *moved,* I. Kahele *second* **APPROVED.**

1.4 Public Comments on Agenda and Non-Agenda Items:

None.

1.5 Haumāna Report:

None.

1.6 Approve Minutes:

Board Minutes 06/16/26 L. Acasio *moved,* S. Olson-Moore *second* **APPROVED**

1.7 Financials:

[May Financials]() — Reviewed and Filed
June 2026 Financials — Not Reviewed

2. Matters for Decision

2.1 Approve the Proposed Revised Ka ʻUmeke Enrollment Policy:

The Board reviewed the proposed revised Enrollment Policy, with discussions focused on what groups were eligible for pre-enrollment, and non-immersion transfers. The Board requested additional written clarity in certain areas of the policy specifically they wanted a section dedicated to explaining the lottery.

Proposed Revised Enrollment Policy August 2026

Board Approved Revised Ka ʻUmeke Enrollment Policy 8-2026

L. Naipo *moved,* L. Ascasio *second* **APPROVED**

ʻAe: Stephanie Olson-Moore, Puakailima Naipo, Kelly Osorio, Kaaka Swain, Ipo Kahele, Laura Acasio

ʻAʻole: None

Kanalua: None

Other: Nohea Nahale-a (non-voting)

Administration will submit the approved policy to the Hawaiʻi State Public Charter School Commission by August 31, 2026 for approval.

2.2 Approve the Revised 2026–27 SY Budget:

Budget Available in hard copy at Ka ʻUmekeʻs Business Offive

The Board reviewed the revised 2026–27 school year budget. Administration reported that Per-Pupil Allocation (PPA) revenue was increased to nearly $12,000 per student from the $9500 that was originally budgeted, and that the revised budget was based on approximately 350 enrolled students.

The Board reviewed ad updated income sources include CSI ad Title Funds.

Big expenses that Ka ʻUmeke anticipates for this current school year include the purchase of two school vans and a new school bus.

The Board also discussed current staffing needs, particularly at the high school level. Due to the difficulty of securing full-time kumu across all secondary subject areas, Ka ʻUmeke is utilizing a number of part-time subject-matter instructors. The Board supported hiring a High School

Coordinator to assist with scheduling, coordination of part-time instructors, and student oversight.

The Board also approved a $2,500 differential for eligible 12-month employees who take on additional teaching responsibilities or work additional instructional assignments.

The revisions do not include the additional Poʻokumu position that the board hopes to hire by January.

The board went into Executive Session at 6:07 to discuss an individuals salary and proposed changes based on new responsibilities, the board also discussed payment history of this employee, the Board exited Executive Session at 6:12.

L. Naipo *moved,* I. Kahele *second* **APPROVED**

2.3 Approve the Annual Academic Report:

The Full Board reviewed the Annual Academic Report and supporting evidence for the Academic Performance Framework, previously submitted to the Commission, Evidence presented included Unrulr documentation for Indicator 1 and student progress-monitoring data through KEAU, NWEA, and i-Ready for Indicator 4.

The Board discussed the school's academic progress and the continued need to use student data to guide instruction and improvement efforts.

APF Indicator 1. MAI Ka ʻUmeke Kāʻeo SY 25-26
APF Indicator 4. Ka ʻUmeke Kāʻeo - Site Relevant Diagnostics June 2026

L Acasio *moved,* L. Naipo *second* **APPROVED**

3. Matters for Discussion

3.1 Review Three-Year Success Plan and Academic Goals for 2026–27:

The Board reviewed Ka ʻUmekeʻs current CSI Three-Year Success Map and academic goals for the first 90 days of the 2026–27 school year. Ka ʻUmeke is entering Year 2 of Continuous School Improvement (CSI), with the focus shifting from development and planning to implementation of the school's identified strategies.

Attendance and chronic absenteeism continue to be areas of concern. Administration discussed the importance of understanding barriers affecting attendance while strengthening systems for monitoring, family communication, intervention, and student support.

Ka ʻUmeke CSI Three-Year Success Map to Plan and Implement Change

3.2 Review CSI Progress Report:

Administration reviewed progress toward the school's CSI priorities, including implementation of a Multi-Tiered System of Supports (MTSS) for student behavior.

The tiered system provides increasingly structured levels of behavioral support and intervention through **Makoʻoku, Koʻā, and Mokuola**. The goal is to establish clearer and more consistent responses to student behavior, improve campus safety, and provide students with the level of intervention and support needed to remain successful in the learning environment.

3.3 Review ʻOhana Contract:

The Board reviewed the 2026–27 ʻOhana Commitment and discussed expectations for students and ʻohana. Administration noted that future revisions should more clearly communicate Ka ʻUmeke as a **school of choice** and establish a **Campus Code of Conduct** outlining expectations for students, ʻohana, staff, and others participating in the school community.

KʻUK ʻOhana Commitment (Informational)

4. Reports

4.1 Poʻokumu/Academic

Poʻokumu provided an update on the beginning of the school year, academic programming, staffing, student supports, and implementation of school improvement priorities.

4.2 Operational/Financial

Administration reported that the annual financial audit is nearly complete and no findings have been identified at this time. The final audit report is anticipated by October 15, 2026.

The Board also discussed administrative workload and the potential need for additional financial/clerical support. The Board will continue discussion of an additional support position at a future meeting.

4.3 ʻOhana

It was noted that we need to check the current terms of ʻohana and community rep board members and that we need to develop a process to bring on new board members, there are a number of people who are indicated interest.

4.4 Community

Administration shared that Māhualauhīnano/Ferraro Choi received the Hawaiʻi AIA Architecture Award for Unbuilt Projects . An update was also provided regarding discussions with Kamehameha Schools, Kamehameha Schools continues to support development of a long-term lease arrangement for the project. Hui Hoʻoleimāluo is working with Paʻakai Communications to develop a marketing, and Capital Campaign plan.

5. Meeting Closing

5.1 Announcements:

None.

5.2 Next Meeting:

October 15, 2026

5.3 Adjournment:

Meeting was adjourned at 6:56 P.M. by Nohea Nahale-a, Poʻokumu

Minutes submitted by:

Board Support, Louisa A. Lee